| General information ab   | oout company                       |
|--|------------------------------------|
| Scrip code   | 999999                             |
| NSE Symbol   |                                    |
| MSEI Symbol  | MNSEL                              |
| ISIN   | INE105E01011                       |
| Name of the entity   | McNally Sayaji Engineering Limited |
| Date of start of financial year                                | 01-04-2020                         |
| Date of end of financial year                                  | 31-03-2021                         |
| Reporting Quarter  | Quarterly                          |
| Date of Report   | 31-12-2020                         |
| Risk management committee                                      | Not Applicable                     |
| Market Capitalisation as per immediate previous Financial Year | Any other                          |

## Annexure I

## Annexure I to be submitted by listed entity on quarterly basis

## I. Composition of Board of Directors

|               |  |     | lanatory  | directors exp | of board of  | position of | otes on com | sure of r | Disclo |  |  |  |
|---------------|--|-----|-----------|---------------|--------------|-------------|-------------|-----------|--------|--|--|--|
|               |  | Yes | nirperson | Regular Cha   | entity has a | he listed   | Wether t    |           |        |  |  |  |
|               |  | No  | or CEO    | lated to MD   | person is re | ther Chair  | Whe         |           |        |  |  |  |
| No of post of |  |     |           |               |              |             |             |           |        |  |  |  |

|    |                 |                             |            |          |   |                            |                               |                    |  |   |                                   | iaica to min          |                   |  |  |   |   |   |                                      |     |
|----|-----------------|-----------------------------|------------|----------|---|----------------------------|-------------------------------|--------------------|--|---|-----------------------------------|-----------------------|-------------------|--|--|---|---|---|--------------------------------------|-----|
| Sr | Title (Mr / Ms) | Name of<br>the<br>Director  | PAN        | DIN      | Category 1<br>of directors                            | Category 2<br>of directors | Category<br>3 of<br>directors | of                 | Whether<br>special<br>resolution<br>passed?<br>[Refer Reg.<br>17(1A) of<br>Listing<br>Regulations] | Date of<br>passing<br>special<br>resolution | Initial Date<br>of<br>appointment | Date of Reappointment | Date of cessation | Tenure<br>of<br>director<br>(in<br>months) | No of Directorship in listed entities including this listed entity (Refer Regulation 17A of Listing Regulations) | No of<br>Independent<br>Directorship<br>in listed<br>entities<br>including<br>this listed<br>entity (Refer<br>Regulation<br>17A(1) of<br>Listing<br>Regulations | Number of memberships in Audit/ Stakeholder Committee(s) including this listed entity (Refer Regulation 26(1) of Listing Regulations) | No of post of<br>Chairperson<br>in Audit/<br>Stakeholder<br>Committee<br>held in listed<br>entities<br>including this<br>listed entity<br>(Refer<br>Regulation<br>26(1) of<br>Listing<br>Regulations) | Notes for<br>not<br>providing<br>PAN | not |
| l  | Mr              | Aditya<br>Khaitan           | AFDPK0968D | 00023788 | Non-<br>Executive -<br>Non<br>Independent<br>Director | Not<br>Applicable          |                               | 30-<br>01-<br>1968 | NA   |   | 11-08-2017                        |                       |                   | 40   | 7  | 0   | 1   | 0   |                                      |     |
| 2  | Mrs             | Kasturi<br>Roy<br>Choudhury | ADCPR5527N | 06594917 | Non-<br>Executive -<br>Independent<br>Director        | Not<br>Applicable          |                               | 05-<br>12-<br>1963 | NA   |   | 29-05-2019                        |                       |                   | 19   | 2  | 2   | 2   | 0   |                                      |     |
| 3  | Mr              | Nilotpal<br>Roy             | ACLPR5532M | 00087298 | Non-<br>Executive -<br>Independent<br>Director        | Chairperson                |                               | 14-<br>01-<br>1948 | NA   |   | 29-05-2019                        |                       |                   | 19   | 2  | 2   | 2   | 2   |                                      |     |
| 1  | Mr              | Srinivash<br>Singh          | AHGPS1248D | 00789624 | Non-<br>Executive -<br>Non<br>Independent<br>Director | Not<br>Applicable          |                               | 18-<br>02-<br>1946 |  | 21-12-<br>2020                              | 11-08-2017                        |                       |                   | 40   | 2  | 0   | 4   | 0   |                                      |     |

# I. Composition of Board of Directors

#### Disclosure of notes on composition of board of directors explanatory

#### Wether the listed entity has a Regular Chairperson

|    |    |                          |                             |            |          |                               |                               |                               |                     |  |   |                                   |                       | -                 |  |  |  |  |                       |
|----|----|--------------------------|-----------------------------|------------|----------|-------------------------------|-------------------------------|-------------------------------|---------------------|--|---|-----------------------------------|-----------------------|-------------------|--|--|--|--|-----------------------|
| \$ | Sr | Title<br>(Mr<br>/<br>Ms) | Name of<br>the<br>Director  | PAN        | DIN      | Category<br>1 of<br>directors | Category 2<br>of<br>directors | Category<br>3 of<br>directors | Date<br>of<br>Birth | Whether<br>special<br>resolution<br>passed?<br>[Refer Reg.<br>17(1A) of<br>Listing<br>Regulations] | Date of<br>passing<br>special<br>resolution | Initial Date<br>of<br>appointment | Date of Reappointment | Date of cessation | Tenure<br>of<br>director<br>(in<br>months) | No of Directorship in listed entities including this listed entity (Refer Regulation 17A of Listing Regulations) | No of<br>Independent<br>Directorship<br>in listed<br>entities<br>including<br>this listed<br>entity<br>(Refer<br>Regulation<br>17A(1) of<br>Listing<br>Regulations | Number of<br>memberships<br>in Audit/<br>Stakeholder<br>Committee(s)<br>including this<br>listed entity<br>(Refer<br>Regulation<br>26(1) of<br>Listing<br>Regulations) | Stakeholder Committee |
| 4  | 5  | Mr                       | Pradip<br>Kumar<br>Tibdewal | AAKPT1740L | 07977787 | Executive<br>Director         | Not<br>Applicable             |                               | 17-<br>08-<br>1958  | NA   |   | 01-11-2017                        |                       | 31-10-<br>2020    | 36   | 1  | 0  | 2  | 0                     |
| 6  | 5  | Mr                       | Aseem<br>Srivastav          | AXGPS6965F | 03178279 | Executive<br>Director         | Not<br>Applicable             |                               | 07-<br>10-<br>1967  | NA   |   | 02-12-2020                        |                       |                   | 1  | 0  | 0  | 0  | 0                     |

| Au | dit Commi                              | ttee Details              |   |                         |                     |                      |         |
|----|--|---------------------------|---|-------------------------|---------------------|----------------------|---------|
|    |  | WI                        | nether the Audit Committee has a R          | egular Chairperson      | Yes                 |                      |         |
| Sr | DIN<br>Number                          | Name of Committee members | Category 1 of directors                     | Category 2 of directors | Date of Appointment | Date of<br>Cessation | Remarks |
| 1  | 00087298                               | Nilotpal Roy              | Non-Executive - Independent<br>Director     | Chairperson             | 29-05-2019          |                      |         |
| 2  | 06594917                               | Kasturi Roy<br>Choudhury  | Non-Executive - Independent<br>Director     | Member                  | 29-05-2019          |                      |         |
| 3  | 07977787 Pradip Kumar<br>Tibdewal Exec |                           | Executive Director                          | Member                  | 01-11-2017          | 31-10-2020           |         |
| 4  | 1 1007/89674   Srinivach Singh         |                           | Non-Executive - Non<br>Independent Director | Member                  | 13-10-2020          |                      |         |

| No | mination a               | nd remuneration comm      | ittee                                       |                      |            |  |  |
|----|--------------------------|---------------------------|---|----------------------|------------|--|--|
|    | W                        | hether the Nomination a   | nd remuneration committee has a R           | egular Chairperson   | Yes        |  |  |
| Sr | DIN<br>Number            | Name of Committee members | Date of<br>Appointment                      | Date of<br>Cessation | Remarks    |  |  |
| 1  | 06594917                 | Kasturi Roy<br>Choudhury  | Non-Executive - Independent<br>Director     | Chairperson          | 29-05-2019 |  |  |
| 2  | 00087298                 | Nilotpal Roy              | Non-Executive - Independent<br>Director     | Member               | 29-05-2019 |  |  |
| 3  | 00789624 Srinivash Singh |                           | Non-Executive - Non<br>Independent Director | Member               | 11-08-2017 |  |  |

| Sta | ikeholders l                      | Relationship Committee    |   |                         |                     |                      |         |
|-----|-----------------------------------|---------------------------|---|-------------------------|---------------------|----------------------|---------|
|     |                                   | Whether the Stakeholde    | ers Relationship Committee has a R          | egular Chairperson      | Yes                 |                      |         |
| Sr  | DIN<br>Number                     | Name of Committee members | Category 1 of directors                     | Category 2 of directors | Date of Appointment | Date of<br>Cessation | Remarks |
| 1   | 00087298                          | Nilotpal Roy              | Non-Executive - Independent<br>Director     | Chairperson             | 29-05-2019          |                      |         |
| 2   | 06594917                          | Kasturi Roy<br>Choudhury  | Non-Executive - Independent<br>Director     | Member                  | 29-05-2019          |                      |         |
| 3   | 07977787 Pradip Kumar<br>Tibdewal |                           | Executive Director                          | Member                  | 01-11-2017          | 31-10-2020           |         |
| 4   | 00789624 Srinivash Singh          |                           | Non-Executive - Non<br>Independent Director | Member                  | 13-10-2020          |                      |         |

| Ri | sk Managemo   | ent Committee             |                         |                         |                     |                      |         |
|----|---------------|---------------------------|-------------------------|-------------------------|---------------------|----------------------|---------|
|    |               | Whether the Risk Manage   | ement Committee has a   | Regular Chairperson     |                     |                      |         |
| Sr | DIN<br>Number | Name of Committee members | Category 1 of directors | Category 2 of directors | Date of Appointment | Date of<br>Cessation | Remarks |

| C | orporate Soci   | al Responsibility Committe   | e                       |                         |                        |                      |         |
|---|-----------------|------------------------------|-------------------------|-------------------------|------------------------|----------------------|---------|
|   | Whether th      | ne Corporate Social Responsi | bility Committee has a  | Regular Chairperson     | No                     |                      |         |
| S | r DIN<br>Number | Name of Committee members    | Category 1 of directors | Category 2 of directors | Date of<br>Appointment | Date of<br>Cessation | Remarks |

| • | Otł | her Committee | )                         |                         |                         |                         |         |
|---|-----|---------------|---------------------------|-------------------------|-------------------------|-------------------------|---------|
| - | Sr  | DIN Number    | Name of Committee members | Name of other committee | Category 1 of directors | Category 2 of directors | Remarks |

|    | Annexure 1   |   |   |                                       |  |                                    |   |  |  |  |  |  |  |
|----|--|---|---|---------------------------------------|--|------------------------------------|---|--|--|--|--|--|--|
| An | nexure 1   |   |   |                                       |  |                                    |   |  |  |  |  |  |  |
| Ш  | . Meeting of Board o   | of Directors  |   |                                       |  |                                    |   |  |  |  |  |  |  |
| D  | Disclosure of notes on meeting of board of directors explanatory |   |   |                                       |  |                                    |   |  |  |  |  |  |  |
| Sr | Date(s) of meeting<br>(if any) in the<br>previous quarter        | Date(s) of<br>meeting (if any)<br>in the current<br>quarter | Maximum gap between<br>any two consecutive (in<br>number of days) | Notes for<br>not<br>providing<br>Date | Whether requirement of Quorum met (Yes/No) | Number of<br>Directors<br>present* | No. of Independent<br>Directors attending<br>the meeting* |  |  |  |  |  |  |
| 1  | 15-07-2020   |   |   |                                       | Yes  | 4                                  | 2   |  |  |  |  |  |  |
| 2  | 04-09-2020   |   | 50  |                                       | Yes  | 4                                  | 2   |  |  |  |  |  |  |
| 3  |  | 10-11-2020  | 66  |                                       | Yes 4                                      |                                    | 2   |  |  |  |  |  |  |
| 4  |  | 02-12-2020  | 21  |                                       | Yes  | 5                                  | 2   |  |  |  |  |  |  |

# Annexure 1

## IV. Meeting of Committees

|    |  |   | Disclosure of notes  | on meeting o            | of committe                           | es explanatory   |                                       |   |
|----|--|---|--|-------------------------|---------------------------------------|--|---------------------------------------|---|
| Sr | Name of<br>Committee                           | Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order) | Maximum gap<br>between any two<br>consecutive (in<br>number of days) | Name of other committee | Reson for<br>not<br>providing<br>date | Whether<br>requirement<br>of Quorum<br>met<br>(Yes/No) | Number<br>of<br>Directors<br>present* | No. of<br>Independent<br>Directors<br>attending the<br>meeting* |
| 1  | Audit<br>Committee                             | 15-07-2020  |  |                         |                                       | Yes  | 3                                     | 2   |
| 2  | Audit<br>Committee                             | 04-09-2020  | 50   |                         |                                       | Yes  | 3                                     | 2   |
| 3  | Audit<br>Committee                             | 10-11-2020  |  |                         |                                       | Yes  | 3                                     | 2   |
| 4  | Nomination<br>and<br>remuneration<br>committee | 15-07-2020  |  |                         |                                       | Yes  | 3                                     | 2   |
| 5  | Nomination and remuneration committee          | 10-11-2020  |  |                         |                                       | Yes  | 3                                     | 2   |
| 6  | Nomination and remuneration committee          | 02-12-2020  |  |                         |                                       | Yes  | 3                                     | 2   |

|     | Annexure 1                                |   |  |                         |                                       |  |                                       |   |
|-----|---|---|--|-------------------------|---------------------------------------|--|---------------------------------------|---|
| IV. | IV. Meeting of Committees                 |   |  |                         |                                       |  |                                       |   |
| Sr  | Name of<br>Committee                      | Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order) | Maximum gap<br>between any two<br>consecutive (in<br>number of days) | Name of other committee | Reson for<br>not<br>providing<br>date | Whether<br>requirement<br>of Quorum<br>met<br>(Yes/No) | Number<br>of<br>Directors<br>present* | No. of<br>Independent<br>Directors<br>attending the<br>meeting* |
| 7   | Stakeholders<br>Relationship<br>Committee | 04-09-2020  |  |                         |                                       | Yes  | 3                                     | 2   |

|    | Annexure 1   |                               |  |  |
|----|--|-------------------------------|--|--|
| V. | V. Related Party Transactions  |                               |  |  |
| Sr | Subject  | Compliance status (Yes/No/NA) | If status is "No" details of non-<br>compliance may be given here. |  |
| 1  | Whether prior approval of audit committee obtained   | Yes                           |  |  |
| 2  | Whether shareholder approval obtained for material RPT   | NA                            |  |  |
| 3  | Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee | Yes                           |  |  |

|    | Annexure 1   |                               |  |  |  |
|----|--|-------------------------------|--|--|--|
| VI | VI. Affirmations   |                               |  |  |  |
| Sr | Subject  | Compliance<br>status (Yes/No) |  |  |  |
| 1  | The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015  | Yes                           |  |  |  |
| 2  | The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015 a. Audit Committee  | Yes                           |  |  |  |
| 3  | The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. b. Nomination & remuneration committee                                   | Yes                           |  |  |  |
| 4  | The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. c. Stakeholders relationship committee                                   | Yes                           |  |  |  |
| 5  | The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. d. Risk management committee (applicable to the top 500 listed entities) | NA                            |  |  |  |
| 6  | The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.                              | Yes                           |  |  |  |
| 7  | The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.                  | Yes                           |  |  |  |
| 8  | This report and/or the report submitted in the previous quarter has been placed before Board of Directors.   | Yes                           |  |  |  |
| 9  | Any comments/observations/advice of Board of Directors may be mentioned here:  | Textual<br>Information(1)     |  |  |  |

| Annexure 1 |                   |                   |  |  |
|------------|-------------------|-------------------|--|--|
| Sr         | Subject           | Compliance status |  |  |
| 1          | Name of signatory | Saikat Ghosh      |  |  |
| 2          | Designation       | Company Secretary |  |  |

|                        | Text Block  |
|------------------------|---|
| Textual Information(1) | In terms of first proviso of section 96 of Companies Act, 2013 other than the first Annual General Meeting the Annual General Meeting of every company must be held within a period of 6 months from close of financial year. Due to representation received from several companies explaining the various difficulties being faced by them on account of Covid-19 pandemic the Registrar of Companies, Kolkata extended the due date for holding of Annual General Meeting for the financial year ended 31.03.2020. The Registrar of Companies, Kolkata vide its office order ROC/WB/Admn/2020/2717 dated 08-09-2020 had extended the due date of holding of Annual General Meeting by three months from such due date for all companies within its jurisdiction. Therefore, in terms of such office order the Annual General Meeting was held on 21.12.2020 which fell during this quarter ended 31.12.2020.  Therefore, during this quarter ended 31.12.2020 the company had complied with the following regulations of SEBI (Listing Obligations & Disclosure Regulations) 2015:  1. Regulation 46 (2) - Copy of the annual report including balance sheet, profit and loss account, directors report, corporate governance report, business responsibility report displayed on website.  2. Regulation 18(1)(d) - Presence of Chairperson of Audit Committee at the Annual General Meeting.  3. Regulation 19(3) - Presence of Chairperson of the nomination and remuneration committee at the annual general meeting.  4. Regulation 20(3) - Presence of Chairperson of the Stakeholder Relationship committee at the annual general meeting.  5. Regulation 34(3) read with para C of Schedule V - Whether Corporate Governance Report disclosed in Annual Report. |

| Signatory Details     |                   |  |
|-----------------------|-------------------|--|
| Name of signatory     | Saikat Ghosh      |  |
| Designation of person | Company Secretary |  |
| Place                 | Kolkata           |  |
| Date                  | 11-01-2021        |  |

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